## SERVICIO AGRÍCOLA Y GANADERO (AGRICULTURAL AND LIVESTOCK SERVICE)

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## INSPECTION GUIDELINE FOR CERTIFICATION BODIES

No:

Name	or Social Reason:			
AND L	ID I .			
Name/s of the person/s interviewed:  Charges:				
1.				
2. 2.				
Last visit date: Start time: h.				
Current date:				
1.	GENERAL FEATURES		YES	NO
1.1.	The observations of the previous audit are fulfilled.			
1.2.	The relevant changes in the functions or structure of the O.C. were informed to the Service in a timely ma	anner.		
1.3.	The authorization of use and administration of the official seal is renewed between January 2 and 10 of e year (including the payment of the fee).	each		
1.4.	The annual report of its activities is delivered as of June 30 of each year.			
1.5.	Number of operators with certificates granted to date.  According to annual report:			
1.6.	Number of certified establishments to date.  According to annual report:			
2.	CERTIFICATION BODY OPERATION	YES	NO	N/A
2.1.	Action taken when the operator has sanctioned by SAG.			
2.2.	Unannounced visits are made to at least 10% of operators.			
2.3.	Sampling is carried out to determine pesticide residues at minimum 5% of the certified operators.			
	TYPE OF SAMPLE Totals Positive Negative			
	N° of samples of Multi-residue in fruits/vegetables.			
	N° of samples of Multi-residues in water.			
	N° of samples of Multi-residues in soil.			
	N° of samples of Multi-residues in plant tissues.			
	N° of samples of Fosetyl in fruit and vegetable products.			
	Other:			
2.4	Measures were taken in the case of positive results.			
2.5	In the case of operators with positive results, request the list.			
2	QUALITY CONTROL SYSTEM (Audits)	YES	NO	N/A
3.1.	The OC has received an Internal Audit since the previous SAG visit.			
3.2.	The non-conformities or observations of said Audit were corrected.			
3.3.	OC conducted trainings to its inspectors in the last year.			
4.	STRUCTURE AND ORGANIZATION ISO 17.065	YES	NO	N/A
4.1	They have a record of claims, controversies, appeals or complaints from clients.			
4.2	If it exists, the CB executed actions with the operator involved.			
4.3	There is a rotation plan for inspectors visits to operators.			
1.5	- There is a rotation plan for hispectors visits to operators.			
5.	DECISION ON CERTIFICATION	YES	NO	N/A
5.1	Risk assessments are carried out on certified operators.			
5.2	Based on this risk assessment, the riskiest operators were prioritized.			
5.3	OC Evaluation Unit performed observations to OC Inspection Unit.			
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DISENO: DEPARTAMENTO DE COMUNICACIONES Y PARTICIPACION CIUDADANA, SAG.



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## **INSPECTION GUIDELINE FOR**

**CERTIFICATION BODIES** No: 6. INSPECTION REPORTS (complete with evaluated examples) YES NO N/A 6.1. Inspection reports are signed by the operator and inspector. 6.2. Inspection reports are found in the SAG Computer System. 6.3. Inspection is carried out within 12 months of the previous visit. 6.4. Inspector of OC evaluated is authorized for the scope of the inspection. 7. EVALUATION OF THE CERTIFICATION PROCESS Report No Establishment Operator name to Inspection Certificate Summary of Non-Compliances Detected evaluate date issuance date a. b. C. d. e. **8.** RESULT OF THE ACTIVITY **NUMERAL OBSERVATIONS** 

> Audited, Inspector,